Instructions for speakers at the 4th Zeldovich meeting

General information

The meeting will be held online from 7 to 11 of September 2020. The website of the conference is: www.icranet.org/zeldovich4. Each day there will be three sessions lasting two hours each. Timing is defined with respect to the Central European Time (CET). Session A will start at 9:30, session B will start at 12:00 and session C will start at 16:00. Each speaker will have allotted time during one of the sessions. At the end of his talk there will be 5 minutes Questions & Answers session where questions from the participants will be asked either by the moderator of the session or by participants themselves. The platform to be used is Gotomeeting.

Speakers are advised to download and install the software following the link: https://www.gotomeeting.com/it-it/features/mac-windows-linux. Alternatively, web interface of the software can be used and accessed here: www.gotomeeting.com.

The meeting will be also streamed on ICRANet YouTube channel: https://www.youtube.com/channel/UCU19scWRGvllkKBCn1QXCRQ

Instructions

The speaker is invited to connect to the session 30 min in advance using the link available on the website. The link will be also sent by email. He should verify that both the microphone and the webcam is SWITCHED ON. The moderator of the session will make sure that all speakers are present prior to the session and will test the connection.

The speakers are advised to send their slides to the moderator of the session in advance. The slides will be available at the website of the meeting after the session.

In case of repeated technical problems during the talk the next speaker will be invited by the moderator. The speaker who did not finish the presentation will have the opportunity to continue his talk at the end of the session.

During the 5 minutes of Questions & Answers session the speaker is supposed to answer questions from the participants.

This link for the session will be made available on the webpage of the meeting.

Technical issues

- The browser should be updated in order to use the web interface.
- Mac computers requires the Gotomeeting software to be restarted (to quit and enter again) at the first use.
- Linux operating system requires Chrome browser for Gotomeeting to work properly.
- Sharing the screen instead of application is a preferred option.
- In the Gotomeeting software F11 key should be used to set full screen.
- It is possible run Gotomeeting on a smartphone.